



## CONFIDENTIALITY OF SMAQ DATA

Revised: April 2021

Sumerra understands that the information that is shared in SMAQ is confidential for your organization. Sumerra takes this confidentiality seriously and only shares data with the following parties:

- **Sumerra's internal staff:** Only those who are responsible for reviewing/overseeing the SMAQ program for Sumerra will see this data. Sumerra only uses this information for the purpose of scoring/evaluating the SMAQ. The information provides a better picture of the size/depth of the Licensee program and allows us to better evaluate risk.
  
- **University partner contacts and their Licensing Agents:**
  - o When completing a new SMAQ:
    - If Licensee receives instruction email initially from Sumerra on how to complete the SMAQ, then Sumerra automatically shares SMAQ information with any University partner(s) and their licensing agents who required the Licensee to participate in SMAQ. These Universities are listed in the introduction email that was sent by Sumerra to the Licensee contact to begin the SMAQ process.
      - Note: If a University is listed in the initial email that the Licensee does not want to share with, they must notify Sumerra prior to completing the SMAQ. Email [smaq@sumerra.com](mailto:smaq@sumerra.com)
    - Licensee will still have the option when completing the SMAQ to designate additional universities to share with (outside of those who are in the original email) to share with. Sumerra will share information if additional contacts are selected.
    - If beginning SMAQ without an initial email from Sumerra, Sumerra will only share SMAQ details based on who the Licensee designates to share with at the start of the questionnaire.
  - o When sharing a previous SMAQ: Sumerra will only share previous SMAQ information with a new university upon approval from the Licensee contact. The Licensee is responsible for submitting the approval here: [http://www.sumerra.com/smaq\\_permissionform/](http://www.sumerra.com/smaq_permissionform/)